

2023-2024 Verification Worksheet

Independent Student

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

 Student's Last Name Student's First Name Student's M.I.

 Student's Social Security Number

 Student's Street Address (include apt. no.)

 Student's Date of Birth

 City State Zip Code

 Student's Email Address

 Student's Home Phone Number (include area code)

 Student's Alternate or Cell Phone Number

B. Number of Household Members: List below the people in the student's household. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2023 through June 30, 2024 even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2024.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, and include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship of the Student	Full Name of the College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>		

Note: Additional documentation may be required if there is reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

2023-2024 INDEPENDENT VERIFICATION WORKSHEET

Student's Name: _____ SSN: _____

C. Independent Student's Income Information to Be Verified

- Instructions:** DO NOT COMPLETE THIS SECTION if the student and spouse filed or will file a 2021 IRS income tax return (s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at [FAFSA.gov](https://fafsa.gov). In most cases, no further documentation is needed to verify 2021 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2021 or had a change in marital status after December 31, 2021.

- TAX RETURN NONFILERS**—Only complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2021 income tax return with the IRS.

NOTE: VERIFICATION OF NONFILING IS NOT AN INDICATION THAT THE PERSON IS NOT REQUIRED TO FILE A RETURN, JUST CONFIRMATION THAT ONE WAS NOT FILED.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2021.
- The student (and/or the student's spouse if married) was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is attached. Attach copies of all 2021 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	Annual Amount Earned in 2021	IRS W-2 attached or an Equivalent Document Provided?
<i>ABC's Auto Body Shop (Example)</i>	<i>\$2000 (Example)</i>	<i>Yes (Example)</i>
Total Amount of Income Earned From Work	\$	

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority, or a signed statement certifying that the individual attempted to obtain confirmation of nonfiling from the IRS or other relevant tax authority and was unable to obtain the required documentation.

___ Check here if confirmation of nonfiling is provided.

2023-2024 INDEPENDENT VERIFICATION WORKSHEET

Student's Name: _____ SSN: _____

D. Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature (Required)

Date

Spouse's Signature (Note: Signature is required if a non-filer)

Date

Do not mail this worksheet to the U.S. Department of Education.

Submit this worksheet to the financial aid administrator at your school.

You should make a copy of this worksheet for your records.